



Dear Parent/Guardian:

In accordance with the Elementary and Secondary Education Act (ESEA) Parents Right-To-Know, Excel Academy Charter School is notifying parents that they may request information regarding the professional qualifications of your child's teacher-of-record.

- If the teacher meets state qualifications and certification requirements for the grade level and subject he/she is teaching.
- If the teacher has received an emergency or conditional certificate through which state qualifications were waived.
- The undergraduate or graduate degrees the teacher holds, and major(s) or area(s)
- Whether your child receives help from a paraprofessional, and if so, his/her qualifications.

Every Student Succeeds Act (ESSA) contains additional "parent right to know" request options, such as:

Information on required assessments including:

- Subject matter tested
- Purpose of the test
- Amount of time it takes students to complete the test
- Time and format of distributing results

If at any time your child has been taught for four or more consecutive weeks by a teacher not highly qualified, the school will notify you.

If you have any questions, please feel free to contact Tamara Murphy, Title I Coordinator tmurphy@excelacademy.education.