



**Excel Academy Charter Schools- Helendale  
English Learner Advisory Committee Meeting**

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September 2, 2021

10:00 a.m.

Zoom Meeting ID: 876 6495 8144

**Agenda**

- I. Welcome/Introductions
  - II. Old Business
    - A. Approve previous meeting minutes
  - III. New Business
    - A. Meeting Norms
    - B. Purpose of the ELAC
    - C. ELAC Office Election
  - IV. Assistant Director of Assessment and Special Programs Report
    - A. EL Master Plan Overview
    - B. ELPAC Assessment Overview and Practice Tests
    - C. ELPAC Summative Assessment Results
    - D. i-Ready Benchmark Progress Monitoring Update
    - E. Streamlined Communication
  - V. Title 1 Coordinator Report
    - A. Title I Documents
    - B. ELD Program
      - 1. Online Curriculum & ELD Live Instruction
      - 2. Requirements
      - 3. Timeline
      - 4. EL Family Communications
      - 5. Strategies for Support & Progress
    - C. COVID-19 Safety
  - VI. Action Plan or Action Items for Next Meeting
  - VII. Next Meeting - November 4, 2021 at 3PM
  - VIII. Adjourn
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English Learner Advisory Committee Meeting**

September 2nd, 2021

**Meeting Minutes** (to follow order of agenda)

Meeting Called to Order	10:03AM
Persons in Attendance	Jenny C - Assistant Director of Assessment and Special Programs Tamara M - Title 1 Coordinator Annie M - Curriculum Enrichment Coordinator Amreen Viktoryia Fatima EJ Jenny L Tamara B
Old Business	Meeting minutes from May 13, 2021 approved as read.
New Business	<ul style="list-style-type: none"> <li>A. Meeting Norms - shared and established</li> <li>B. Purpose of the ELAC - explained and CDE link provided</li> <li>C. ELAC Office Election - no volunteers, tabled for next meeting</li> </ul>
Assistant Director of Assessment and Special Programs Report	<ul style="list-style-type: none"> <li>A. EL Master Plan Overview: The plan can be found on the website and includes current policies regarding implementation of EL program and services.</li> <li>B. ELPAC Assessment Overview and Practice Tests: test will be administered virtually and practice links were shared.</li> <li>C. ELPAC Summative Assessment Results: 41% of students were reclassified!</li> <li>D. i-Ready Benchmark Progress Monitoring Update: ToRs will proctor the i-Ready. Fall and Spring benchmark assessments are not required but can be requested to your ToR.</li> <li>E. Streamlined Communication: Contact Kastin for ParentSquare info and Michelle for access to social media groups.</li> </ul>



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<p>Title 1 Coordinator Report</p>	<ul style="list-style-type: none"> <li>A. Title I Documents: Please visit the school website to look at the School-Parent Compact and Parents Right to Know Letters.</li> <li>B. ELD Program               <ul style="list-style-type: none"> <li>1. Online Curriculum &amp; ELD Live Instruction: Imagine Literacy for TK-3rd and edmentum for 4th-12th will be used. ELD Live will be using Literacy Footprints and will be offered 2x/week virtually.</li> <li>2. Requirements: 60 minutes of online curriculum and 90 minutes of ELD live totaling 150 minutes a week.</li> <li>3. Timeline: August - home language survey, September - initial ELPAC and online curriculum and ELD Live begins, October - designation IFEP or EL, and March - summative ELPAC and redesignation as needed.</li> <li>4. EL Family Communications: the goal this year is to communicate often, to be culturally responsive, and to offer and provide support to our families.</li> <li>5. Strategies for Support &amp; Progress: strategies such as sentence frames, repetition, embedding culture, and reciprocal teaching were shared.</li> </ul> </li> <li>C. COVID-19 Safety: the most recent update can be found on our website under COVID19.</li> </ul>
<p>Action plan/Action Items for Next Meeting</p>	<p>We will discuss planning a culture sharing event so come with ideas on what you would like to share about your culture.</p>
<p>Committee Input</p>	<p>Door prizes were given to Amreen and Viktoryia.</p>
<p>Next Meeting</p>	<p>November 4th at 3PM</p>
<p>Meeting Adjourned</p>	<p>10:41AM</p>