
TRANSCRIPTS FROM NON-ACCREDITED SCHOOLS POLICY

Excel Academy Charter School and its programs (“Excel Academy”) strives to provide a rich, personalized path toward meeting graduation requirements. We welcome transfer students from all educational backgrounds.

Excel Academy will evaluate transcripts from a student’s previous school and grant credit toward Excel Academy graduation requirements if the credits were earned at an accredited school and are credits that could have been earned at Excel Academy.

When a student enrolls with Excel Academy from a non-accredited school or homeschool, we must vet the courses and credits being claimed before we add those courses and credits to an Excel Academy transcript.

Policy for Accepting Credits on Transcripts from Non-accredited Schools and Homeschools

Students presenting transcripts/credits from a homeschool and/or non-accredited schools will be asked to provide additional documentation listed below for those courses, including but not limited to work samples, test scores, or projects for each course. These will be evaluated by Excel Academy’s High School Department, and credits will be granted at the discretion of Excel Academy. Generally, Excel Academy will accept a maximum of 40 credits per semester.

Documentation Requirements

Students/parents/guardians must submit the following:

1. Five work samples per course per semester that represent course mastery
2. A list of curricula used per course
3. A summary of [standards](#) met per course
 - a. Examples of acceptable samples include:
 - i. Graded midterm or final exam
 - ii. Significant/in-depth project
 - b. Transcript or grade report from vetted curriculum provider (e.g. Blue Tent, Apex, BYU)
 - c. Assessment results indicating proficiency/mastery. Examples include:
 - i. SAT Subject test score of 625

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- ii. Local assessment scores - iReady at or above grade level
- iii. Diagnostic exams for core subjects

Parents/guardians must provide transcripts and work samples/evidence within one week of the initial phone call from their ToR, or secondary education phone call or email request.

Students will be placed at the grade-level commensurate with their 9th grade cohort year as listed within CALPADS. If that data is not available, students will be placed based on their birthdate.

Excel Academy may accept a maximum of 40 credits per semester for courses taken in high school (9-12) as follows:

1. Eight - 5 credit courses including a combination of the following: English, history, math, science, VAPA/World Language/CTE, and general elective courses per semester.
2. Courses are accepted at the discretion of the High School Department.

Excel Academy may accept a maximum of 10 credits per semester for courses taken in middle school (7th/8th) as follows:

1. Two - 5 credit courses either math (algebra I or higher) or world language courses per semester.
2. A student will be required to take a mathematics placement test.
3. A student may also be required to take a world language placement test.
4. Please note that students still must complete two math courses in grades 9 - 12, regardless of how many math courses were completed in middle school.
5. Courses are accepted at the discretion of the High School Department.