

EXCEL ACADEMY CHARTER SCHOOLS
Regular Meeting of the Board of Directors

Agenda

Thursday, August 19, 2021
Closed Session Begins at 8:00 a.m.
Regular Meeting Begins at 9:00 a.m.



1185 Calle Dulce, Chula Vista, CA 91910
39251 Camino Las Hoyas, Indio, CA 92203
16222 Quail Rock Road, Ramona, CA 92065
1160 Cuyamaca Avenue, Chula Vista, CA 91911
1545 Apache Drive, Chula Vista, CA 91910

Excel Academy Charter Schools
1 Technology Drive, Bldg. I, Suite 811, Irvine, CA 92618

Zoom Meeting Information

Dial In: 1-669-900-9128

Meeting ID: 937 4597 2405

Join URL: <https://zoom.us/j/93745972405>

MISSION STATEMENT

Excel Academy will provide flexible, personalized learning through a customized course of study that will educate, motivate, and instill a love of learning in each individual student. Teachers and parents will join together to maintain high expectations and promote academic excellence for all students creating the next generation of leaders.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Excel Academy Charter Schools at 760-494-9646.

1. CALL TO ORDER AND ROLL CALL

Time: _____ a.m.

1.1. Roll Call

William Hall	President
Michael Humphrey	Vice President
Steve Fraire	Clerk
Susan Houle	Member
Larry Alvarado	Member

2. APPROVE/ADOPT AGENDA

It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board meeting of August 19, 2021.

Roll Call Vote:

William Hall
Michael Humphrey
Steve Fraire
Susan Houle
Larry Alvarado

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

3. PUBLIC COMMENT - CLOSED SESSION

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board's jurisdiction under section 8.0 Public Comments at Board Meetings.

4. ADJOURN TO CLOSED SESSION

Time: _____

The Board will consider and may act on any of the Closed Session matters listed in Agenda Item 5.0.

Roll Call Vote:

William Hall
Michael Humphrey
Steve Fraire
Susan Houle
Larry Alvarado

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

5. CLOSED SESSION

Conference with Legal Counsel regarding Potential Litigation: 2 matters

There is significant exposure to litigation against the Agency pursuant to Government Code Section 54956.9(d)(2).

Public Employee Performance Evaluation Pursuant to Government Code 54957

a. CEO Evaluation

b. Executive Director Evaluation

6. RECONVENE REGULAR MEETING

Time: _____

7. PLEDGE OF ALLEGIANCE

Led by: _____

8. PUBLIC COMMENTS/RECOGNITION/REPORTS

Please submit a Request to Speak to the Board of Directors using the chat feature on the right hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board President. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written statement and an administrator will provide answers at a later date.

9. CORRESPONDENCE/PROPOSALS/REPORTS

9.1. School Highlights, Presented by Heidi Gasca, Executive Director

9.2. The Collaborative Charter Services Organization (CSO) Update, Presented by David Franklin, CEO

9.3. Upcoming Board meeting location and adjustment to the Brown Act effective October 1, 2021, Presented by Kurt Madden, CEO

10. CONSENT CALENDAR

Items listed under Consent Calendar are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately.

Consent Calendar - Board Meeting Minutes

10.1. Minutes of the Regular Board Meeting that was held on July 15, 2021

10.2. Minutes of the Board Study Session that was held on July 15, 2021

Consent Calendar - Business/Financial Services

10.3. Check Register - July 2021

10.4. Approval of imSparked Contract for Excel Academy Charter Schools Helendale (#2073),

and Warner (#2053).

- 10.5. Approval of Time4Learning Agreement for Excel Academy Charter Schools Helendale (#2073), and Warner (#2053).

Consent Calendar - Education/Student Services

- 10.6. Approval of 2021-2022 Special Education Handbook for Excel Academy Charter Schools Helendale (#2073), and Warner (#2053).
- 10.7. Approval of 2021-2022 Excel Academy Charter Schools Handbook for Excel Academy Charter Schools Helendale (#2073), and Warner (#2053).
- 10.8. Approval of 2021-2022 Master Agreement for Independent Study for Excel Academy Charter Schools Helendale (#2073),and Warner (#2053).
- 10.9. Approval of Content & Community Providers (CCP) Ordering Guidelines for Excel Academy Charter Schools Helendale (#2073),and Warner (#2053).

Consent Calendar - Personnel Services

- 10.10. Approval of Certificated Personnel Report
- 10.11. Approval of Classified Personnel Report
- 10.12. Approval of Revised 2021-2022 Salary Schedule
- 10.13. Approval of Teacher of Record (ToR) Manual

Consent Calendar - Policy Development

- 10.14. Approval of existing board policies revised, reviewed, and eliminated by staff for the 2021-2022 school year.

Board Policies: Revised

The following are current policies that have been revised to provide clarity or alignment with changes in law or procedures.

3000 Series - Business and Non Instructional

- 3000-EA Fiscal Policy Overview
- 3005-EA Purchasing Fiscal Policy
- 3011-EA Banking and Accounts Payable Fiscal Policy
- 3015-EA Accounts Receivable Fiscal Policy
- 3020-EA Expenses Fiscal Policy
- 3025-EA Finance Fiscal Policy
- 3100-EA Content and Community Provider (CCP) Code of Conduct
- 3105-EA Content and Community Provider Risk Management Policy
- 3115-EA Terms and Conditions of the Purchase Order
- 3120-EA Name and Logo Use Policy

5000 Series - Student Services

- 5010-EA Educational Records and Student Information Policy
- 5045-EA Acceptable Use Policy
- 5095-EA Grade Retention Policy

6000 Series - Instruction

- 6010-EA Independent Study Policy
- 6020-EA Education of Homeless Children and Youth Policy
- 6030-EA Education of Foster Youth Policy
- 6040-EA Local Assessment Policy
- 6050-EA Virtual Proctoring Policy
- 6055-EA Adequate Progress Policy
- 6065-EA Special Education PIN Process Policy
- 6075-EA Special Education Certificate of Completion Policy
- 6115-EA Attendance and Involuntary Removal Policy

Board Policies: Reviewed

The following policies are being brought to the Board without changes for annual review.

- 1035-EA Access to Public Records Policy
- 4160-EA Children of Teachers Policy
- 5020-EA Suicide Prevention Policy (only for grades 7-12)/Mental Health Services
- 5030-EA Immunizations Policy
- 5035-EA Student Freedom of Speech and Expression Policy
- 5070-EA Transgender and Gender Nonconforming Student Nondiscrimination Policy
- 5085-EA Communicable/Contagious Disease Prevention Policy
- 5110-EA Cell Phones, Pagers, & Other Electronic Signaling Devices Policy
- 6015-EA Comprehensive Sexual Education and HIV Prevention Policy
- 6025-EA Section 504: Policy, Procedures, and Parent Rights Regarding Identification, Evaluation and Education
- 6035-EA Mathematics Placement Policy
- 6070-EA SPED Independent Educational Evaluations Policy

Board Policies: Eliminated

- 6045-EA Parent/Guardian Proctoring Policy
This policy should be revoked because parent proctoring for assessment is not allowable by the state anymore.
- 6060-EA SPED Formal Assessment Requests Policy
This policy is not necessary to drive the procedures for evaluation. IDEA and Ed Code regulations will always be the overriding factor.
- 3010-EA Fiscal Control Policy
This 'master' policy has been divided into smaller policies and assigned new policy numbers (3005, 3011, 3015, 3020, 3025).

Roll Call Vote:

- William Hall
- Michael Humphrey
- Steve Fraire
- Susan Houle
- Larry Alvarado

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

11. BUSINESS/FINANCIAL SERVICES

11.1. (Action) Approval of Consulting Agreement - KM Educational Consulting and Executive Coaching Services

It is recommended the Board approve the Consulting Agreement for Excel Academy Charter Schools Helendale (#2073) and Warner (#2053), effective September 1, 2021 through June 30, 2022.

Fiscal Impact: \$39,300.00 Annual Cost
\$150/hour. Estimated total hours per year 262.

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

12. EDUCATION/STUDENT SERVICES

12.1. (Action) Approval of 2021 LCAP Local Performance Indicator Self-Reflection

It is recommended the Board approve the 2021 LCAP Local Performance Indicator Self-Reflection report for Excel Academy Charter Schools Helendale (#2073) and Warner (#2053).

Fiscal Impact: None.

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

13. ORGANIZATIONAL STRUCTURE OF THE BOARD

13.1. (Action) Election of Corporation Officers

In accordance with the Board Bylaws Article VIII Officers of the Corporation, Section 3. Election of Officers, it is recommended the Board of Directors conduct the annual election for the following officer positions:

Fiscal Impact: None.

1. President _____

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

2. Chief Financial Officer _____

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

14. PERSONNEL SERVICES

14.1. (Action) Approval of Declaration of Need with the Commission on Teacher Credentialing (CTC)

It is recommended that the Board approve the Declaration of Need For Fully Qualified Educators (DON) for the 2021-2022 school year.

Fiscal Impact: None.

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

15. POLICY DEVELOPMENT

15.1. (Action) Approval of New Board Policies

It is recommended the Board approve the proposed policies. These policies will replace the current policies and will allow the Board to address any related complaints or issues that may be raised in the school/work environment.

3000 Series - Business/Non-instructional

3135-EA Gift Acceptance Policy

5000 Series - Student Services

5105-EA Direct Instruction and Supplemental/Administrative Support Policy

6000 Series - Instruction

6200-EA Satisfactory Educational Progress Policy

6205-EA Interim Policy for Mitigation of Student Hardship Caused by COVID-19

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

16. PUBLIC HEARING

16.1. (Hearing) Board Policy 6010-EACS Independent Study Policy

It is recommended the Board enter into a public hearing regarding Board Policy 6010-EACS Independent Study Policy. The Board shall consider adoption of the Independent Study Policy in accordance with the requirements of Education Code Section 51747.

6000 Series - Instruction

6010-EACS Independent Study Policy

Revised to come into alignment with the new Independent Study Education Code (AB 130).

Hearing Open: _____

Hearing Closed: _____

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle
Larry Alvarado

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

17. CALENDAR

The next scheduled meeting will be held virtually on September 16, 2021.

18. BOARD COMMENTS

19. CEO COMMENTS

20. ADJOURNMENT

The Regular meeting of the Board of Directors adjourned at _____ a.m.

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

FOR MORE INFORMATION

For more information concerning this agenda,
please contact Excel Academy Charter School.

Telephone: 760-494-9646