

EXCEL ACADEMY CHARTER SCHOOLS
Regular Meeting of the Board of Directors

Agenda

Thursday, January 13, 2022

Regular Meeting Begins at 8:00 a.m.

Closed Session Begins at 8:10 a.m.

Regular Meeting Reconvene at 9:15 a.m.



1185 Calle Dulce, Chula Vista, CA 91910
39251 Camino Las Hoyas, Indio, CA 92203
16222 Quail Rock Road, Ramona, CA 92065
1160 Cuyamaca Avenue, Chula Vista, CA 91911
1545 Apache Drive, Chula Vista, CA 91910

Excel Academy Charter Schools
1 Technology Drive, Bldg. I, Suite 811, Irvine, CA 92618

Zoom Meeting Information

Dial In: 1-669-900-9128

Meeting ID: 840 3788 5429

Join URL: <https://us06web.zoom.us/j/84037885429>

MISSION STATEMENT

Excel Academy will provide flexible, personalized learning through a customized course of study that will educate, motivate, and instill a love of learning in each individual student. Teachers and parents will join together to maintain high expectations and promote academic excellence for all students creating the next generation of leaders.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Excel Academy Charter Schools at 760-494-9646.

1. **CALL TO ORDER AND ROLL CALL**

Time: _____

1.1. **Roll Call**

William Hall	President
Michael Humphrey	Vice President
Steve Fraire	Clerk
Susan Houle	Member
Larry Alvarado	Member

2. **APPROVE/ADOPT AGENDA**

It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board meeting of January 13, 2022.

Roll Call Vote:

William Hall
Michael Humphrey
Steve Fraire
Susan Houle
Larry Alvarado

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

3. **BOARD GOVERNANCE**

3.1. (Action) **Approval of Resolution No. 2022-1-13 Recognizing a State of Emergency and Re-Authorizing Teleconferenced Meetings Pursuant to AB 361**

It is recommended the Board approve Resolution No. 2022-1-13 authorizing continued use of remote teleconferencing provisions pursuant to AB 361 and Government Code section 54953.

Option 1

BE IT FURTHER RESOLVED, that the governing board has reconsidered the circumstances of the State of Emergency and finds that COVID-19 continues to pose an imminent threat to the health and safety of the community and directly impacts the ability of the members to meet safety in person.

Option 2

BE IT FURTHER RESOLVED, that the governing board has reconsidered the circumstances of the State of Emergency and finds that state or local officials continue to impose or recommend measures to promote social distancing.

Roll Call Vote:

William Hall
Michael Humphrey
Steve Fraire

Susan Houle

Larry Alvarado

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

4. PUBLIC COMMENT - CLOSED SESSION

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board's jurisdiction under section 8.0 Public Comments at Board Meetings.

5. ADJOURN TO CLOSED SESSION

Time: _____

The Board will consider and may act on any of the Closed Session matters listed in Agenda Item 5.0.

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

6. CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Gov. Code section 54956.9(d)(1).) Two Cases.

Name of Cases:

Student v. Excel Academy, Office of Administrative Hearings (OAH) Case No. 2021110622

Student v. Excel Academy, Office of Administrative Hearings(OAH) Case No. 2021110577

CONFERENCE WITH LEGAL COUNSEL - POTENTIAL LITIGATION

There is significant exposure to litigation against the Agency pursuant to Government Code section (§ 54956.9(d)(2).)

a. TR v. The CSO, Case No. 37-2021-00022441-CU-WT-NC

Public Employee Performance Evaluation Pursuant to Government Code 54957

a. Performance Evaluation, Executive Director

7. RECONVENE REGULAR MEETING

Time: _____

8. PLEDGE OF ALLEGIANCE

Led by: _____

9. PUBLIC COMMENTS/RECOGNITION/REPORTS

Please submit a Request to Speak to the Board of Directors using the chat feature on the right hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board President. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written statement and an administrator will provide answers at a later date.

10. CORRESPONDENCE/PROPOSALS/REPORTS

- 10.1.** School Highlights Presented by Heidi Gasca, Executive Director
- 10.2.** Special Education Department Mid-Year Update, Presented by Lara Ulmer, Special Education Director
- 10.3.** Letter from Helendale School District re: 2021-2022 First Interim Report, Presented by Kurt Madden
- 10.4.** Budget Update, Presented by Yvette Spendler, CSO Director of Fiscal Services

11. CONSENT CALENDAR

Items listed under Consent Calendar are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately.

Consent Calendar - Board Meeting Minutes

- 11.1.** Minutes of the Regular Board Meeting that was held on December 9, 2021
- 11.2.** Minutes of the Special Board Meeting that was held on December 15, 2021

Consent Calendar - Business/Financial Services

- 11.3.** Check Register - December 2021
- 11.4.** Approval of Contract for Legal and Consultant Services - Erickson Law Firm A.P.C.

Consent Calendar - Personnel Services

- 11.5.** Approval of Certificated Personnel Report
- 11.6.** Approval of Classified Personnel Report
- 11.7.** Approval of 2022 IRS Mileage Reimbursement Rate
- 11.8.** Approval of Employee Handbook Revisions, Effective January 1, 2022
- 11.9.** Approval of New Classified 220 Day 2021-2022 Work Year Calendar

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

12. BUSINESS/FINANCIAL SERVICES

12.1. (Action) Approval of CliftonLarsonAllen (CLA) Annual Audit Report - Year Ended June 30, 2021 - Excel Academy Charter Schools (Draft)

It is recommended the Board approve the Annual Audit Report - Year Ended June 30, 2021, for Excel Academy Charter Schools, Helendale (#2073) and Warner (#2053).

Fiscal Impact: None.

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

12.2. (Action) Approval of DocuSign Contract Renewal

It is recommended the Board approve the DocuSign contract renewal for Excel Academy Charter Schools, Helendale (#2073) and Warner (#2053).

Fiscal Impact: \$15,895

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

13. EDUCATION/STUDENT SERVICES

13.1. (Action) Approval of 2020-21 School Accountability Report Card (SARC)

It is recommended the Board approve the 2020-21 School Accountability Report Card (SARC) for Excel Academy Charter Schools, Helendale (#2073) and Warner (#2053).

Fiscal Impact: None.

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

14. PERSONNEL SERVICES

14.1. (Action) Approval of Director of Business Services Salary Range and Candidate

It is recommended the Board approve the Director of Business Services Salary Range and Candidate for Excel Academy Charter Schools, Helendale (#2073) and Warner (#2053).

Fiscal Impact: Annual Salary \$163,226.77

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

15. CALENDAR

The next scheduled meeting will be held virtually on February 10, 2022.

16. BOARD COMMENTS

17. CEO COMMENTS

18. ADJOURNMENT

The Regular meeting of the Board of Directors adjourned at _____ a.m.

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

FOR MORE INFORMATION

For more information concerning this agenda, contact
Excel Academy Charter School. Telephone: 760-494-9646.