

**Community Collaborative Virtual School  
Regular Meeting of the Board of Directors  
Agenda**

**Thursday, June 13, 2019  
Regular Meeting Begins at 2:00 p.m.**



Community  
Collaborative  
VIRTUAL SCHOOL

**DoubleTree by Hilton San Diego  
Hotel Circle - Cortez Room  
1515 Hotel Circle South, San Diego, CA 92108**

**Agenda – Phone-In Meeting  
Call In Number: 563-999-2090 Access Code: 576958  
277 Boyd Road, Pleasant Hill, CA 94523 619-871-1771**

**MISSION STATEMENT**

Our mission is to honor students and stakeholders by providing ongoing support and servant leadership in a professional, cohesive, and collaborative manner. We will strengthen programs through collaboration, innovation, communication, and the sharing of resources.

**THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

**REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY**

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY**

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Community Collaborative Virtual School at 760-494-9646.

**1. CALL TO ORDER AND ROLL CALL**

Time \_\_\_\_\_ p.m.

**1.1. Roll Call**

William Hall	President
Michael Humphrey	Vice President
Susan Houle	Clerk
Steve Fraire	Member
David Franklin	Member

Action

**2. APPROVE/ADOPT AGENDA**

It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board Meeting of June 13, 2019.

Roll Call Vote:

William Hall

Michael Humphrey

Susan Houle

Steve Fraire

David Franklin

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**3. PUBLIC COMMENT – CLOSED SESSION**

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board's jurisdiction under section 8.0 Public Comments at Board Meetings.

**4. ADJOURN TO CLOSED SESSION**

The Board will consider and may act on any of the Closed Session matters listed in Agenda Item 5.0.

**5. CLOSED SESSION**

**Conference with Legal Counsel-Anticipated Litigation**

Significant exposure to litigation pursuant to Government Code Section 54956.9(b).

**6. RECONVENE REGULAR MEETING**

**7. PLEDGE OF ALLEGIANCE**

**Led by \_\_\_\_\_**

**8. PUBLIC COMMENTS/RECOGNITION/REPORTS**

Please submit a Request to Speak to the Board of Directors card located on the exhibit table for any agenda item or non-agenda item to the Executive Director, prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written copy and an administrator will provide answers at a later date.

Discussion

**9. CORRESPONDENCE/PROPOSALS/REPORTS**

- 9.1. Program Update
- 9.2. Presentation - Delta Managed Solutions (DMS)
- 9.3. Presentation - Charter Impact

Action

Enclosure

**10. CONSENT CALENDAR**

Items listed under Consent Agenda are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately.

**Approval of Consent Calendar**

- 10.1. Minutes of the Special Board Meeting that was held on April 30, 2019
- 10.2. Minutes of the Regular Board Meeting that was held on May 9, 2019
- 10.3. Minutes of the Special Board Meeting that was held on May 29, 2019

**Consent Calendar – Business/Financial Services**

- 10.4. Check Register: May 1 - 31, 2019 - CPCS
- 10.5. Check Register: May 1 - 31, 2019 - CCV-Sage Oak Charter
- 10.6. Check Register: May 1 - 31, 2019 - CCV-Keppel Partnership
- 10.7. Approval of Edmentum Exact Path - CalPac
- 10.8. Approval of YUP Contract - Sage Oak
- 10.9. Approval of Surplus Items - Sage Oak

**Consent Calendar – Personnel Services**

- 10.10. Approval of Employee Handbook
- 10.11. Approval of Certificated Personnel Report
- 10.12. Approval of Classified Personnel Report
- 10.13. Approval of Job Descriptions

Roll Call Vote:

William Hall  
Michael Humphrey  
Susan Houle  
Steve Fraire  
David Franklin

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

Action  
Enclosure

**11. BUSINESS/FINANCIAL SERVICES**

**11.1. Approval of Property and Casualty Insurance Policies - 2019-2020**

It is recommended the Board approve the Property and Casualty Insurance Policies and additional coverages as presented by Rancho Mesa Insurance Services for the 2019-2020 school year.

Roll Call Vote:

William Hall  
Michael Humphrey  
Susan Houle  
Steve Fraire  
David Franklin

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

Action  
Enclosure

**11.2. Approval of Raindrop Marketing Contract & Agreement 2019-2020 - CalPac**

It is recommended the Board approve the Raindrop Marketing Contract and Agreement for the 2019-2020 school year.

Roll Call Vote:

William Hall  
Michael Humphrey  
Susan Houle  
Steve Fraire  
David Franklin

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

Action  
Enclosure

**11.3. Approval of Edgenuity Curriculum Contract - CalPac**

It is recommended the Board approve the Edgenuity Curriculum contract for three (3) years, starting with the 2019-2020 school year.

Roll Call Vote:

William Hall  
Michael Humphrey  
Susan Houle  
Steve Fraire  
David Franklin

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

Action  
Enclosure

**11.4. Approval of Odysseyware Curriculum Contract - CalPac**

It is recommended the Board approve the Odysseyware Curriculum contract for three (3) years, starting with the 2019-2020 school year.

Roll Call Vote:

William Hall  
Michael Humphrey  
Susan Houle  
Steve Fraire  
David Franklin

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

Action  
Enclosure

**11.5. Approval of High School Catalina Island Marine Institute Field Trip - Sage Oak**

It is recommended the Board approve the High School Catalina Island Marine Institute overnight field trip.

Roll Call Vote:

William Hall  
Michael Humphrey  
Susan Houle  
Steve Fraire  
David Franklin

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

Action  
Enclosure

**11.6. Approval of Cyber Security Audit - Sage Oak**

It is recommended the Board approve the Cyber Security Audit.

Roll Call Vote:

William Hall  
Michael Humphrey  
Susan Houle  
Steve Fraire  
David Franklin

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

Action  
Enclosure

**11.7. Approval of i-Ready Proposal 2019-2020 - Excel**

It is recommended the Board approve the i-Ready proposal for the 2019-2020 school year.

Roll Call Vote:

William Hall  
Michael Humphrey  
Susan Houle  
Steve Fraire  
David Franklin

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

Action  
Enclosure

**11.8. Approval of Adventure Associates Proposal - Excel**

It is recommended the Board approve the Adventure Associates proposal.

Roll Call Vote:

William Hall  
Michael Humphrey  
Susan Houle  
Steve Fraire  
David Franklin

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

Action  
Enclosure

**12. POLICY DEVELOPMENT**

**12.1. Approval of K-8 Retention Policy and Process - Sage Oak**

It is recommended the Board approve the K-8 Retention Policy and Process to clarify in the policy, that Sage Oak will not retain until they have served the student for one school year.

Roll Call Vote:

William Hall  
Michael Humphrey  
Susan Houle  
Steve Fraire  
David Franklin

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**12.2. Approval of Mileage Policies - Sage Oak**

It is recommended the Board approve the Mileage Policies to provide employees with reimbursements for the work-related use of their personal vehicles.

Roll Call Vote:

William Hall

Michael Humphrey

Susan Houle

Steve Fraire

David Franklin

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**13. PUBLIC HEARING**

Hearing  
Enclosure

**13.1. Local Control & Accountability Plan (LCAP) 2019-2020**

It is recommended the Board enter into a public hearing regarding the LCAP for 2019-2020. During the hearing there will be a presentation on the LCAP for 2019-2020 for California Pacific Charter Schools, CCVS-Sage Oak Charter School, and CCVS-Keppel Partnership Academy.

Hearing Open: \_\_\_\_\_ Hearing Closed: \_\_\_\_\_

**13.2. Budget Adoption 2019-2020**

Hearing  
Enclosure

It is recommended the Board enter into a public hearing regarding the Budget Adoption for 2019-2020. During the hearing there will be a presentation on the Budget Adoption for 2019-2020 for California Pacific Charter Schools, CCVS-Sage Oak Charter School, and CCVS-Keppel Partnership Academy.

Hearing Open: \_\_\_\_\_ Hearing Closed: \_\_\_\_\_

**14. CALENDAR**

A Special Board meeting will be held virtually on June 14, 2019.

**15. BOARD COMMENTS**

**16. CEO COMMENTS**

Action

**17. ADJOURNMENT**

The Regular meeting of the Board of Directors adjourned at \_\_\_\_p.m.

Roll Call Vote:

William Hall

Michael Humphrey

Susan Houle

Steve Fraire

David Franklin

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

FOR MORE INFORMATION

For more information concerning this agenda, please contact  
Community Collaborative Virtual School  
Telephone, 760-494-9646