

**EXCEL ACADEMY CHARTER SCHOOLS**  
**Regular Meeting of the Board of Directors**

**Minutes**

**Monday, September 13, 2021**

**No Closed Session Scheduled**

**Regular Meeting Begins at 2:15 p.m.**



1185 Calle Dulce, Chula Vista, CA 91910  
39251 Camino Las Hoyas, Indio, CA 92203  
16222 Quail Rock Road, Ramona, CA 92065  
1160 Cuyamaca Avenue, Chula Vista, CA 91911  
1545 Apache Drive, Chula Vista, CA 91910

Excel Academy Charter Schools  
1 Technology Drive, Bldg. I, Suite 811, Irvine, CA 92618

**Zoom Meeting Information**

**Dial In: 1-669-900-9128**

**Meeting ID: 851 9692 4666**

**Join URL: <https://us06web.zoom.us/j/85196924666>**

**1. CALL TO ORDER AND ROLL CALL**

Time: 2:20 p.m.

**1.1. Roll Call**

|                  |  |
|------------------|--|
| William Hall     | President - <i>Absent</i>                    |
| Michael Humphrey | Vice President - <i>Absent for Roll Call</i> |
| Steve Fraire     | Clerk - <i>Present</i>                       |
| Susan Houle      | Member - <i>Present</i>                      |
| Larry Alvarado   | Member - <i>Present</i>                      |

**2. APPROVE/ADOPT AGENDA**

It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board meeting of September 13, 2021.

|                        |                    |             |                  |               |
|------------------------|--------------------|-------------|------------------|---------------|
| Moved by LAlvarado     | Seconded by SHoule |             |                  |               |
| <u>Roll Call Vote:</u> | <u>Ayes</u>        | <u>Nays</u> | <u>Abstained</u> | <u>Absent</u> |
| William Hall           |                    |             |                  | X             |
| Michael Humphrey       | X                  |             |                  |               |
| Steve Fraire           | X                  |             |                  |               |
| Susan Houle            | X                  |             |                  |               |
| Larry Alvarado         | X                  |             |                  |               |

*Motion carried unanimously, 4-0.*

### **3. PLEDGE OF ALLEGIANCE**

Led by: Steve Fraire

### **4. PUBLIC COMMENTS/RECOGNITION/REPORTS**

Please submit a Request to Speak to the Board of Directors using the chat feature on the right hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board President. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written statement and an administrator will provide answers at a later date.

### **5. CORRESPONDENCE/PROPOSALS/REPORTS**

- 5.1. School Highlights, Presented by Heidi Gasca, Executive Director
- 5.2. The Collaborative Charter Services Organization (CSO) Update, Presented by David Franklin, CEO
- 5.3. October Board Meeting Logistics, Presented by Kurt Madden

### **6. CONSENT CALENDAR**

Items listed under Consent Calendar are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately.

#### **Consent Calendar - Board Meeting Minutes**

- 6.1. Minutes of the Regular Board Meeting that was held on August 19, 2021
- 6.2. Minutes of the Special Board Meeting that was held on August 24, 2021

#### **Consent Calendar - Business/Financial Services**

- 6.3. Check Register - August 2021
- 6.4. Approval of Surplus of Electronic Devices for Excel Academy Charter Schools Helendale (#2073), and Warner (#2053)

**Consent Calendar - Personnel Services**

6.5. Approval of Certificated Personnel Report

**Consent Calendar - Policy Development**

6.6. Approval of existing board policies revised, reviewed, and eliminated by staff for the 2021-2022 school year.

**Board Policies: Revised**

The following are current policies that have been revised to provide clarity or alignment with changes in law or procedures.

**1000 Series - Community Relations**

1010-EA Civility Policy

1025-EA Uniform Complaint Procedures

**3000 Series - Business and Non Instructional**

3025-EA Finance and Assets Fiscal Policy

**5000 Series - Student Services**

5015-EA Title IX: Harassment, Intimidation, Discrimination, and Bullying Policy

|                        |                       |             |                  |               |
|------------------------|-----------------------|-------------|------------------|---------------|
| Moved by MHumphrey     | Seconded by LAlvarado |             |                  |               |
| <u>Roll Call Vote:</u> | <u>Ayes</u>           | <u>Nays</u> | <u>Abstained</u> | <u>Absent</u> |
| William Hall           |                       |             |                  | X             |
| Michael Humphrey       | X                     |             |                  |               |
| Steve Fraire           | X                     |             |                  |               |
| Susan Houle            | X                     |             |                  |               |
| Larry Alvarado         | X                     |             |                  |               |

*Motion carried unanimously, 4-0.*

**7. BUSINESS/FINANCIAL SERVICES****7.1. (Action) Approval of the Unaudited Actuals Financial Report 2020-2021**

It is recommended the Board approve the Unaudited Actuals Financial Report dated July 1, 2020 to June 30, 2021, for Excel Academy Charter Schools, Helendale (#2073) and Warner (#2053).

|                        |                    |             |                  |               |
|------------------------|--------------------|-------------|------------------|---------------|
| Moved by MHumphrey     | Seconded by SHoule |             |                  |               |
| <u>Roll Call Vote:</u> | <u>Ayes</u>        | <u>Nays</u> | <u>Abstained</u> | <u>Absent</u> |
| William Hall           |                    |             |                  | X             |
| Michael Humphrey       | X                  |             |                  |               |
| Steve Fraire           | X                  |             |                  |               |
| Susan Houle            | X                  |             |                  |               |
| Larry Alvarado         | X                  |             |                  |               |

*Motion carried unanimously, 4-0.*

**7.2. (Action) Approval of Presence Learning Therapy Assessment Platform License Agreement Renewal**

It is recommended the Board approve the Presence Learning Therapy Assessment Platform License Agreement Renewal for Excel Academy Charter Schools Helendale (#2073) and Warner (#2053).

**Fiscal Impact:** \$7,200

|                        |                       |             |                  |               |
|------------------------|-----------------------|-------------|------------------|---------------|
| Moved by MHumphrey     | Seconded by LAlvarado |             |                  |               |
| <u>Roll Call Vote:</u> | <u>Ayes</u>           | <u>Nays</u> | <u>Abstained</u> | <u>Absent</u> |
| William Hall           |                       |             |                  | X             |
| Michael Humphrey       | X                     |             |                  |               |
| Steve Fraire           | X                     |             |                  |               |
| Susan Houle            | X                     |             |                  |               |
| Larry Alvarado         | X                     |             |                  |               |

*Motion carried unanimously, 4-0.*

**8. EDUCATION/STUDENT SERVICES**

**8.1. (Action) Approval of 2021-2022 ESSER III Expenditure Plan**

It is recommended the Board approve the 2021-2022 ESSER III Expenditure Plan for Excel Academy Charter Schools Helendale (#2073) and Warner (#2053).

**Fiscal Impact:** Total ESSER III funds received: \$1,039,169  
 Excel Academy Charter Schools Warner (#2053) \$661,774  
 Excel Academy Charter Schools Helendale (#2073) \$377,395

|                        |                       |             |                  |               |
|------------------------|-----------------------|-------------|------------------|---------------|
| Moved by SHoule        | Seconded by LAlvarado |             |                  |               |
| <u>Roll Call Vote:</u> | <u>Ayes</u>           | <u>Nays</u> | <u>Abstained</u> | <u>Absent</u> |
| William Hall           |                       |             |                  | X             |
| Michael Humphrey       | X                     |             |                  |               |
| Steve Fraire           | X                     |             |                  |               |
| Susan Houle            | X                     |             |                  |               |
| Larry Alvarado         | X                     |             |                  |               |

*Motion carried unanimously, 4-0.*

**8.2. (Action) Approval of Excel Academy Overnight Science Camp Field Trip: Pali Institute**

It is recommended the Board approve the Overnight Science Camp Field Trip: Pali Institute for Excel Academy Charter Schools Helendale (#2073), and Warner (#2053).

**Fiscal Impact:** \$7,410

|                        |                    |             |                  |               |
|------------------------|--------------------|-------------|------------------|---------------|
| Moved by LAlvarado     | Seconded by SHoule |             |                  |               |
| <u>Roll Call Vote:</u> | <u>Ayes</u>        | <u>Nays</u> | <u>Abstained</u> | <u>Absent</u> |
| William Hall           |                    |             |                  | X             |
| Michael Humphrey       | X                  |             |                  |               |
| Steve Fraire           | X                  |             |                  |               |
| Susan Houle            | X                  |             |                  |               |
| Larry Alvarado         | X                  |             |                  |               |

***Motion carried unanimously, 4-0.***

## **9. CALENDAR**

The next scheduled meeting will be held in person/virtually on October 14, 2021.

*10:30 a.m. meeting in person in the Irvine Office.*

## **10. BOARD COMMENTS**

The Board said they are proud of the work that Excel is doing. Today they received a good perspective on new and growing schools, saying it is inevitable in feeling the growing pains. Excel is meeting challenges head on and doing a great job. The unaudited actuals look very positive which is good news, and they are off to a good start this year. Whatever comes their way they handle it and get the job done. Great work and thank you.

## **11. CEO COMMENTS**

Heidi Gasca said thank you to the Board for all of their support. This was a challenging year, and last year Excel was in a different place on the unaudited actuals. She is proud and happy Excel was so close this year to be within \$100,000. As Excel moves into the 2022-23 school year, she will be contacting Larry to tap into the special education classes. She is looking forward to a new year and honored to be in this position. Thank you.

## **12. ADJOURNMENT**

The Regular meeting of the Board of Directors adjourned at 3:30 p.m.

|                        |                    |             |                  |               |
|------------------------|--------------------|-------------|------------------|---------------|
| Moved by LAlvarado     | Seconded by SHoule |             |                  |               |
| <u>Roll Call Vote:</u> | <u>Ayes</u>        | <u>Nays</u> | <u>Abstained</u> | <u>Absent</u> |
| William Hall           |                    |             |                  | X             |
| Michael Humphrey       | X                  |             |                  |               |
| Steve Fraire           | X                  |             |                  |               |
| Susan Houle            | X                  |             |                  |               |
| Larry Alvarado         | X                  |             |                  |               |

***Motion carried unanimously, 4-0.***

Signed:

DocuSigned by:  
*Michael Humphrey*  
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Michael Humphrey  
Vice President, Governing Board

Signed:

DocuSigned by:  
*Steve Fraire*  
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Steve Fraire  
Clerk, Governing Board